

Ransom Road
Woodbridge
Suffolk
IP12 4JX

Telephone: 01394 385720
mail@farlingaye.suffolk.sch.uk
www.farlingaye.suffolk.sch.uk

TS/kl

Friday 10th July 2020

Dear Parent/Carer,

RE: REFUNDS FROM CATERLINK

It is anticipated that some parents may require a refund of the money deposited in their children's Caterlink account.

If you have a Google account please follow this link to the new form: [CaterLink Ltd parent refund form](#) . This version will allow you to upload screenshots of your balance which will enable staff to make the refund faster.

If you do not have a google account please use this link: [CaterLink Ltd parent refund form - No Upload](#).

All correspondence regarding central refunds must go to meals@wshgroup.co.uk to ensure they prevent duplication and errors.

I trust this information is of assistance.

Kind regards,

Trevor Simmonds,
Premises Manager